



LIST OF DOCUMENTS FOR NEW REGISTRATION OF FIRMS - (CONSTRUCTORS/OPERATORS)

Sr. No.	Documents to be submitted along with duly filled Application form in CAPITAL letters.	Tick (√)									
		Yes	No								
1.	Readable copy of Identity Card of Owner / Shareholder(s) / Partner(s).										
2.	Original Fee payment voucher; a. On-line MCB Bank account: 0685583041005497 (Branch code 0069). b. On-line HBL Bank account: 00427901578603 (Branch code 0602). c. Foreign Currency account is in process. d. Payment through Demand Draft or Pay Order is not acceptable. e. Or any other new bank for registration fee notified from time to time.										
3.	Bank statement for last one year / Accounting record verified by Chartered Accountant/ Audited financial statement										
4(a).	Documents required in support of newly employed Engineer / Supervisory Certificate holder(s):- i) Copy of appointment letter duly signed by employer and engineer employed/agreement signed with Engineer holding Supervisory Certificate. ii) Detailed CV duly signed by Engineer(s) in original if not holding Supervisory Certificate. iii) Copy of valid PEC Renewal card of Engineer(s). iv) Personal appearance of Engineer/copy of supervisory certificate. v) NTN of Engineer(s), if applicable / not applicable for Supervisory Certificate holders.										
4(b).	In case of existing engineer, following papers will be required:- i) Copy of valid PEC Renewal Card of Engineer(s). ii) Personal appearance of Engineer. iii) NTN of Engineer(s), if applicable.										
4(c).	In case of Engineer(s) is Owner/Shareholder/Partner:- i) Undertaking by Engineer/Shareholder/Partner (Appendix-A). ii) Detailed CV duly signed by Engineer(s) in original. iii) Copy of valid PEC Renewal Card of Engineer (s). iv) NTN of Engineer(s), if applicable.										
4(d).	Undertaking from Engineers if information provided found fake/ incorrect my registration may be cancelled besides taking other legal action without giving any notice.(Appendix-B)										
5.	i. Affidavit from CEO/Chairman/Managing Partner or Director as per Appendix-C.										
6.	List of running / workable Machinery and Equipment owned by the company duly signed by CEO / Shareholder / Partner and contract agreement with machinery supplier, if any.										
7.	Organizational Chart of the firm showing chain of command duly signed by CEO / shareholder / partner.										
8.	Following ownership documents are required to be attached:- <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:25%;">Sole Proprietor</th> <th style="width:25%;">Partnership Concern</th> <th style="width:25%;">Private Limited Co.</th> <th style="width:25%;">Public Limited Co.</th> </tr> </thead> <tbody> <tr> <td>Affidavit of sole proprietor duly notarized</td> <td>Copy of partnership deed and Form C, D, H (as applicable)</td> <td>Certificate of incorporation Article of Association(AOA) Memorandum of Association(MOA) Form 29 Form A</td> <td>Certificate of incorporation Article of Association (AOA) Memorandum of Association (MOA) Form 29 (in case of any change) Form A</td> </tr> </tbody> </table>	Sole Proprietor	Partnership Concern	Private Limited Co.	Public Limited Co.	Affidavit of sole proprietor duly notarized	Copy of partnership deed and Form C, D, H (as applicable)	Certificate of incorporation Article of Association(AOA) Memorandum of Association(MOA) Form 29 Form A	Certificate of incorporation Article of Association (AOA) Memorandum of Association (MOA) Form 29 (in case of any change) Form A		
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9.	Copy of certificate of National Tax Number of the firm.										
10.	Enclosed Documents are page numbered from-----to -----										

I undertake that above mentioned information/documents provided by the undersigned are correct to the best of my knowledge and belief and nothing has been concealed.

Dated: _____

Signature _____
(CEO/Chairman/Managing Partner or Director)

Note: - Please provide additional documents in support as per miscellaneous checklist against any change, if applicable.

9- PARTICULARS OF DIRECTORS/PARTNERS/EXECUTIVES:

Name	Designation	PEC Reg # If any	CNIC No or Passport No (In case of foreign national)	Cell No	Address

(Add separate sheet if required)

**10- NET WORTH/FINANCIAL SOUNDNESS (Certificate from scheduled bank):
FOR CATEGORY (C-3 TO CA) ONLY**

10.1- Net Worth of the company / partnership Rs: _____

10.2- Financial soundness of firm as on date of application Rs: _____

11- PROFESSIONAL CREDIT POINTS (PCPs):

Sr.#	Name of Professional Engineer	PEC Registration No	Length of Experience	Partner or Director, holding 15% share or more	Duration of full-time employment	Professional Credit Points
1						
2						
3						
4						
5						

(Add separate sheet if required)

11.1 Bonus PCP credit {Bye-law 5(2)}: _____

11.2 Extra Bonus PCP credit {Bye-law 5(3)}: _____

11.3 Total PCP credit: _____

RECOMMENDATION OF PEC REGISTRATION DEPARTMENT

- a. **Assistant Registrar:** The info/documents provided in summary sheet were checked and found correct or except following documents have been sent for verification (letters attached).

- b. **Deputy Registrar:** The case was properly scrutinized, the case was found correct, may be processed for.

- c. **Additional Registrar:** Recommended_____

Decision of Enrollment Committee: _____

[For official use only]

DECISION OF ENROLMENT COMMITTEE

CONVENER ENROLMENT COMMITTEE

Prescribed fee of Rs. has been received and credited
vide Receipt No. Dated

Bank Draft No. Dated Amount Rs

Signature of _____ Signature of _____
Accounts Official: _____ Internal Auditor: _____

Date of Approval : _____	Category: _____ Licence No: _____ Licence Serial No: _____ Date of Issue _____ Valid Upto: <u>30/06/20</u>
Initial of Scrutiny Official : _____	Initial of Section Incharge: _____

Registrar
PEC

**INSTRUCTIONS FOR FILLING IN APPLICATION FORM
FOR RENEWAL OF CONSTRUCTOR/OPERATOR LICENCE**

1. Before filling in the application form, please see clause 4 and 8 of the Construction and Operation of Engineering Works Bye-laws, 1987
2. The annual application fee for all Constructor/Operator category licence, Financial Limits and PCP's required for renewal of licence is mentioned below, the evidence of payment should accompany the application form
3. For renewal, the applicant for the constructor's or operator's licence shall submit application to the Council in the prescribed form. The application for renewal shall be submitted to the Council by the 5th day of May of the year based on the constructor's or operator's status as on the 30th day of April of the same year. The licence shall stand expired on 30th day of June each year.
4. A licensee shall inform the Council of any events taking place after grant of a licence to him or renewal thereof, which render him ineligible for continuation of licence in accordance with the clauses of aforesaid bye-laws. On receipt of such information, the Council may decide to reduce the category of licence or suspend or cancel the licence as it may deem fit.

(Table-A)

Financial limits, PCPs requirements & applicable fee for Local Constructors

Sr. #	Category	Limit of Construction Cost of Project	Minimum Requirement of Engineers	Minimum No. of REs having supervisory license to be hired	Net Worth (Rs.in million)	PCPs	Fee (Rupees)
1	C-A	No Limit	Two P.Es with 20 years of Experience each + RE	3	150	200	400,000
2	C-B	Up to 4000	Two P.Es with 15 years of Experience each + RE	2	100	120	250,000
3	C-1	Up to 2500	Two P.Es with 10 year of Experience each + RE	1	80	90	150,000
4	C-2	Up to 1000	One P.E + R.Es	Not mandatory	50	35	125,000
5	C-3	Up to 500	50% R.E	Not mandatory	30	20	75,000
6	C-4	Up to 200	50% R.E	Not mandatory	6	15	45,000
7	C-5	Up to 65	RE having supervisory Certificate	Not mandatory	3	5	30,000
8	C-6	Up to 25	RE having supervisory Certificate	Not mandatory	1.5	5	15,000

(Table-B)

Financial limits, PCPs requirements & applicable fees for Local Operators

Sr. #	Category	Limit of Operational Cost of Project	Minimum Requirement of Engineers	Minimum No. of REs having supervisory license to be hired	Net Worth (Rs. In million)	PCPs	Fee (Rupees)
1	O-A	No Limit	Two P.Es with 20 years of Experience each + RE	3	150	150	400,000
2	O-B	Up to 2000	Two P.Es with 15 years of Experience each + RE	2	75	100	250,000
3	O-1	Up to 1000	Two P.Es with 10 year of Experience each + RE	1	30	75	150,000
4	O-2	Up to 500	One P.E + R.Es	Not mandatory	25	35	125,000
5	O-3	Up to 200	50% R.E	Not mandatory	10	20	75,000
6	O-4	Up to 100	50% R.E	Not mandatory	3	15	45,000
7	O-5	Up to 30	RE having supervisory Certificate	Not mandatory	2	5	30,000
8	O-6	Up to 20	RE having supervisory Certificate	Not mandatory	1	5	15,000

Note: If a firm could not get its registration renewed, the firm will be renewed after payment of outstanding fee of entire defaulting period plus surcharge of 5% of defaulting fee amount, or prescribed from time to time.

INSTRUCTIONS FOR FILLING THE APPLICATION FORM FOR NEW LICENCE FOR A CONSTRUCTOR/OPERATOR

1. Before filling in the application form, please see bye-laws 4 and 8 of the Construction and Operation of Engineering Works Bye-laws, 1987
2. Please write the name of your firm or company by which name you would like it to be called and registered. Please indicate whether you are a Pakistani firm or a foreign firm by striking out inapplicable.
4. Please give addresses of all your main offices and permanent branches as on the date of application.
5. For initial registration, the applicant for the constructor's or operator's licence shall submit application to the Council in the prescribed form. The application for renewal shall be submitted to the Council by the 5th day of May of the year based on the constructor's or operator's status as on the 30th day of April of the same year. The licence shall stand expired on 30th day of June each year.
6. A licensee shall inform the Council of any events taking place after grant of a licence to him or renewal thereof, which render him ineligible for continuation of licence in accordance with the clauses of aforesaid bye-laws. On receipt of such information, the Council may decide to reduce the category of licence or suspend or cancel the licence as it may deem fit.
7. The annual application fee for a licence, change of category of licence, or renewal of licence is as follows, which should accompany the application:-

If a firm intends new registration directly in C-3/O-3 category or above, fee of three times of the desired category shall be charged.

Category	Required Fee (Rupees)
C-A / O-A	1,200,000/- (400,000x3)
C-B/ O-B	7,50,000/- (250,000x3)
C-1 /O-1	4,50,000/- (150,000x3)
C-2 / O-2	3,75,000/- (125000x3)
C-3 / O-3	2,25,000/- (75,000x3)

**REGISTRATION CATEGORIES, CODE AND SPECIALIZATION
OF CONSTRUCTOR/ OPERATORS**

CATEGORY	CODE	SPECIALIZATION	DESCRIPTION
CIVIL ENGINEERING CONSTRUCTION (CE)	CE01	Road and Pavements Drainage & Retaining Structure	Construction of road and road reinstatement, pavement, bus bays, open car parks and related works such as kerbs, footways.
		Signcraft Installation	Installation of an integrated sign posting system for complexes, airports, shopping centres, etc. Also includes setting up of exhibition stands and road signs.
			Airports Taxiways, runways, aprons, aircraft parking bays, baggage handling system, track transit system, etc.
	CE02	Bridge Structures	Construction of concrete, masonry, timber or steel bridges.
		Piling	Installation of all types of piling sheet piles, driven precast reinforced and prestressed concrete piles, bored cast in situ piles and timber piles etc.
	CE03	Marine Structures Dredging	Construction of marine structure such as jetties, ports, wharves, harbours, sea and river walls offshore construction works etc.
		Underwater Works	Underwater construction works and maintenance of underwater construction works.
	CE04	Dams/Water Retaining Structures	Construction of water retaining structure such as dams, reservoirs, aqueducts, treatment plants, pipe laying works etc.
		Irrigation & Flood Control Systems	Earth work/dredging in canal, river and offshore.
	CE05	Offshore Works	Offshore construction works including related works.
CE06	Tunneling and underpinning	Tunneling and underpinning works.	
CE07	Railways Tracks	Installation of railway tracks, distressing of rails and tracks.	
CE08	Oil and Gas Pipe Lines	Installation, maintenance and repair of oil and gas pipelines.	
CE09	Sewerage Works	Sewerage pipelines, disposal works, sewerage treatment works and allied works.	
	Water Supply	Installation, maintenance and repair of water supply pipelines, pumping stations, tube wells, water treatment works etc.	
	CE10	General Civil Engineering Works	General civil engineering works, including earthworks, sub-soil drainage, etc.

		Concrete Repairs	Reinforcement of structures by way of pressure grouting, guniting, etc.
		Soil Investigation and Stabilization	Services include sampling, investigation and testing services to determine soil classifications, strength and composition. Also includes soil stabilization works such as micro piling, ground anchoring, sand drains and ground grouting.
		Landscaping & Horticulture	Provision of Landscaping services including tree planting, turfing, horticulture etc.
		Reclamation Works and Waterproofing	Reclamation works. Water proofing of basement, roofs and walls.
		General Buildings and Maintenance	All types of repair/maintenance of civil engineering works. Construction related civil engineering works including allied electrical and mechanical works. Asphalt Road, P.C.C streets, pavements including culverts.
	BC01	Prefabricated Buildings and Steel Framed Buildings and Industrial Plants	Construction of buildings and industrial plants using prefabricated components and systems. Construction of steel framed buildings and industrial plants. Airports Terminal buildings, Satellite buildings, cargo terminals, air traffic control towers, contact piers, passenger loading bridges.
	BC02	Restoration and Conservation	Building restoration and conservation.
	BC03	High Rise Buildings	
MECHANICAL ENGINEERING (ME)	ME01	HVAC	Installation, Commissioning maintenance and repairs of air conditioning, refrigeration, cold rooms and ventilation system.
	ME02	Fire Prevention and Protection System	Installation and maintenance of fire alarms, prevention and protection systems.
	ME03	Lifts and Escalators	Installation, commissioning and maintenance of lifts, escalators, travelators and conveyor systems
		Compressor Generators	Installation, maintenance and repair of centrifugal compressor, reciprocating compressor, air compressor, skid, rotary compressor, pipeline valves, blowers,

			liquid ring compressor, gas turbine generator, steam generator, diesel generator, solar photometric, water turbine generator and hybrid system.
	ME04	Building Automation System	Building automation, industrial and process control systems, include installation and maintenance of microprocessors or computer based building control systems and industrial process control systems.
	ME05	Workshop, Mill, Quarry System	Installation, commissioning and maintenance of workshop, mill and quarry systems such as cranes, hoist, crushing and screening plant, asphalt mixing plant, etc.
	ME06	Specialized Fabrication and Treatment	Erection, maintenance and repair of exhaust stocks, tanks, reactors, separators, filters, scrubbers, dehydrators, evaporators, pipings, furnaces, grit blasting and painting, hot and cold insulation, flare system, bearing and welding.
		Medical Equipment	Installation, commissioning and maintenance of medical equipment such as: <ul style="list-style-type: none"> - Compressed air systems - Hot water installation - Sterilizer and autoclave - Medical gas installation - Hydrotherapy system - Dental chair - Mortuary refrigerator etc.
		Kitchen and Laundry Equipment	Installation, commissioning and maintenance of cooking and kitchen equipment, laundry equipment, etc.
		Heat Recovery System	Installation, commissioning maintenance and repair of boiler plant, heat exchangers, absorption chillers, unfired pressure vessels and hot water systems, etc.
		Pollution Control System	Landfill technology, incinerator, oil separators.
		Miscellaneous Mechanical Equipment	Installation, testing commission, maintenance and repair of mechanical based systems such as pumping installation, sewerage treatment plant installation, water treatment plant installation, rotary pumps, reciprocating pumps, centrifugal pumps and special purpose pumps, etc.

		Chiller for Power Generation Specialized Plant	Installation, maintenance and repair of gas turbine driven chiller, steam turbine driven chiller and centrifugal chiller. Erection, maintenance and repair of compressor station, metering station, onshore terminal station, co-generation plant, gas processing plant, petrochemical plant, oil refinery, aviation re-fuelling and de-fuelling system, petrol station, heating ventilation and air-conditioning.
ELECTRICAL ENGINEERING (EE)	EE01	Sound System	Public address system, audiovisual system, conference system, intercom system and MAT.
	EE02	Security, Safety Surveillance System	Installation and maintenance of security, safety and surveillance systems (security, alarm, car park security control and card access control systems. CCTV, sensor/detection system, vibration monitoring system, gas protection system, platform alarm system, aircraft warning system, fire protection system and earthing and lighting protection.
	EE03	Building Automation System and Energy Generation System	Building Automation, industrial and process control system, included installation and maintenance of microprocessors or computer based building control systems and industrial process control systems, includes installation and maintenance of energy generation systems
	EE04	Low Voltage Installation	General wiring and control system wiring works not exceeding 1 KV. Installation and maintenance of low tension overhead lines and underground cabling not exceeding 1KV. Also includes installation and maintenance of generating plant and equipment not exceeding 1 KV.
	EE05	High Voltage Installation	Installation and maintenance of high voltage equipment and underground cabling, high-tension overhead line including transmission tower exceeding 1kV. Also includes installation and maintenance of generator plant and equipment exceeding 1KV.
	EE06	Specialized Lighting System	Installation and maintenance of street lighting, stadium floodlighting, traffic lighting, airfield lighting, high mast lighting installation, laser system, stage lighting, special effect lighting, navigational aid, underwater lighting, platform lighting, petrochemical plant lighting, oil refinery plant lighting, etc.
ELECTRONICS	EE07	Telecommunication	Telephone cabling and internal ducting,

ENGINEERING		Installation	radio based communication system, PABX, microwave system, multiplex and signaling troposcatter system, satellite system, radar surveillance system, data communication equipment, remote subscriber system, vessels and navigational specialized system, etc.
	EE08	External Telecommunication Works	Telecommunication cabling (underground/overhead), manholes, underground ducting/pipes.
	EE09	IT & Software Engg	
	EE10	Miscellaneous Specialized	Installation, commissioning and maintenance of surgical/operating theater table and lights, radiography equipment, radiotherapy equipment, nurse call system, electronic scoreboard, uninterruptible power supply (UPS) system, etc.
		Any other works*	Any work not covered in above categorization and description relevant to any engineering discipline.

*Provide herein code(s) (CE11, BC04, ME07, EE11) as applicable and define work

*Note: Following codes will be awarded to firms, registered with PEC in C-6/O-6 category OR C-5/O-5 having relevant engineers or enter into agreement with supervisory certificate holder engineers:-

a. Code C-6 (11)

All types of repair/maintenance of civil engineering works.

Construction related civil engineering works including allied electrical and mechanical works.

Water supply, sanitary, drainage, sewerage and plumbing works.

Street Road, P.C.C streets, pavements including culverts.

b. Code O-6 (11)

All types of operational works.

Toll collection, operational and management works.

Mobile engineering workshop

c. Code C-5 (11)

All types of repair/maintenance of civil engineering works.

Construction related civil engineering works including allied electrical and mechanical works.

Water supply, sanitary, drainage, sewerage and plumbing works.

Asphalt Road, P.C.C streets, pavements including culverts.

d. Code O-5 (11)

All types of operational works.

Toll collection, operational and management works.

Mobile engineering workshop

- e. CE10 Addition

General Buildings and Maintenance

All types of repair/maintenance of civil engineering works.

Construction related civil engineering works including allied electrical and mechanical works.

Asphalt Road, P.C.C streets, pavements including culverts

UNDERTAKING BY ENGINEER OWNER/SHAREHOLDER/PARTNER

(The affidavit shall be furnished on stamp paper valued Rs. 100/-, issued in the name of undersigned and duly notarized with Notary Public)

I, Engr. _____ bearing PEC Regn No. _____ am

- a. Sole proprietor OR
- b. Partner with _____ % share (s) OR
- c. Shareholder with _____ % share (s)

of the firm M/s. _____ to
be registered with PEC as Constructor / Operator in category C/ O. _____.

Signature: _____

Name of Engr _____

CNIC No: _____

PEC Reg. # _____

Contact No _____

Date: _____

UNDERTAKING BY ENGINEER

I, adult, resident of do hereby solemnly declare as under:-

1. That I am registered as a and a certificate of registration bearing No. dated has been issued by the Pakistan Engineering Council which has been renewed up to
2. That I am presently employed on regular/fulltime basis with since and presently hold the position of I further state that I am not employed on any other assignment with any other private firm, government agency, office or bureau of any other consulting engineer.
3. That I undertake to intimate the Pakistan Engineering Council about my disassociation with the above-mentioned employer within thirty days of the same.
4. That I have enclosed with this undertaking my following documents:-
 - a. Copy of National Identity Card
 - b. Copy of PEC Registration Card (Renewed)
 - c. Detail CV duly signed
 - d. Copy of appointment letter of the Firm/Company
 - e. Proof of monthly salary received from the firm
5. That I have not ever incurred any disqualification in any manner under the Pakistan Engineering Council Act and Bye-laws. (if in the past any disqualification was incurred please mention material detail).
6. That the contents of the above mentioned undertaking are true to the best of my knowledge, belief and information received and nothing has been concealed therefrom.
7. That if information provided found fake/ incorrect my registration may be cancelled besides taking other legal action without giving any notice.

DEPONENT

I.D.CARD NO. _____

DATE: _____

PLACE: _____

UNDERTAKING FROM CEO / CHAIRMAN / MANAGING PARTNER OR DIRECTOR

(The affidavit shall be furnished on stamp paper valued Rs. 100/-, issued in the name of undersigned and duly notarized with Notary Public)

I, Mr. _____ S/o _____ adult resident of _____ do

hereby solemnly affirm on oath as under:-

- That I am CEO / Chairman / Managing Partner or Director of the firm “M/s. _____”.
- That the name of my firm is not struck off or black-listed from any department.
- That there is no litigation in the Court or any other department (i.e. Public / Private) against the firm
- That I on behalf of my firm shall always abide by the rules and regulations of Pakistan Engineering Council.
- That the contents of the above mentioned affidavit are true to the best of my knowledge, belief and information and nothing has been concealed by me.

DEPONENT

Signature: _____

Name _____

CNIC No: _____

Dated: _____

The Registrar,
PEC, HQ,
Islamabad

Subject: **Registration with PEC as Constructor/Operator in Category C/O. _____**.

Dear Sir,

Please register my firm in accordance with PEC Construction & operation of Engineering Works Bye-laws 1987 with name and style

M/s.....

If a firm with name requested above is already registered with PEC, either of the following names may be considered as an alternate for registration, which will be acceptable to me.

- a. First Choice: M/s
- b. Second Choice: M/s
- c. Third Choice: M/s

Signature:

Name of Owner:

CNIC No of Owner:

Dated:

PERFORMANCE CERTIFICATE

(For each major work during last three years)

NAME OF FIRM: _____

PEC REG. NO. _____ NTN NO. _____

NAME OF EMPLOYER: _____

NAME OF PROJECT: _____

NAME OF CONSULTANT (IF EMPLOYED): _____

STARTING DATE: _____

CONTRACT No. _____ Date _____ Contract Value (Rs.) _____

ORIGINAL COMPLETION DATE: _____

ACTUAL COMPLETION WORK & AMOUNT _____

ORIGINAL CONTRACT VALUE: _____

VALUE OF WORK DONE UPTO FINAL BILL: _____

PERCENTAGE OF WORK DONE WITH DATE: _____

QUALITY OF WORK EXECUTED AND REMARKS BY EMPLOYER: _____

To be filled by contractor

Name of Owner/
Share holder:

Mobile No: _____
Signature: _____

Company seal/stamp

To be filled by employer

Name & designation
of employer : _____
Fax No: _____
Mobile No: _____
Date: _____

Official seal/stamp

UNDERTAKING OF CHANGE OF NAME/STATUS

(The affidavit would be on Rs.100/- stamp paper and attested by a First Class Magistrate/Oath Commissioner)

It is requested that I/we-----

Owner/Partner(S) of M/s-----

Address-----

want to change the name/status of my/our firm to state that:

My/our previous firm M/s-----

Address-----

has not been blacklisted by any department and has no liability from any department/financial institution. If any, such liability is detected by any department/financial institution at any stage, I shall be responsible for the same.

Reason(s) for change of name/status is-----

Name of Contractor: _____

Name of Partner(s)/Director(s): _____

CNIC No. _____

Contact No: _____

Permanent Address: _____

Dated: _____

Signature: _____

UNDERTAKING

(For Engineers)

(On stamp paper duly verified by Oath Commissioner)

I, _____, PEC Reg. # _____, hereby solemnly declare that I am employee of M/s _____, registration # _____. I will get monthly salary from this firm/company and confirm PEC HQ by mailing my account transaction through e-mail at milyas@pec.org.pk monthly, during whole period of employment with the firm. In case I fail to submit said confirmations for three months, my name may be deleted from company's Pay Roll besides taking suitable action as per PEC policy and rules.

Signature Engineer

Name of Engr _____

PEC Reg. # _____

Address: _____

Email: _____

Cell No. : _____

Dated:- _____

Signature (Owner/CEO/
Shareholder/Partner/Manager HR)

Address: _____

Email: _____

Cell No. : _____

Name of Firm
with PEC Reg. # _____

Dated:- _____

Note: - Applicant will ensure submission of this undertaking duly signed by engineer and employer at the time of submitting the case file.

UNDERTAKING

(For firms Owner/Partner/CEO/Manager HR)
(On stamp paper duly verified by Oath Commissioner)

I, _____, CNIC # _____, hereby solemnly declare that I am owner/partner/CEO/Manager HR of M/s _____, registration # _____. I will pay Engr. _____ PEC # _____ who is employee of my firm, monthly salary and confirm PEC HQ by mailing account transaction through e-mail at milyas@pec.org.pk quarterly, during whole period of his/her employment with the firm. In case I fail to submit said confirmation for a quarter, then it may be presumed that said employee is not working with this Company and no replacement has been made todate.

(Signature of Owner/CEO/

Shareholder/Partner/Manager HR)

Address: _____

Email: _____

Cell No. : _____

Name of Firm
with PEC Reg. # _____

Dated:- _____

Signature of Engineer

Name of Engr _____

PEC Reg. # _____

Address: _____

Email: _____

Cell No. : _____

Dated:- _____

Note: - Applicant will ensure submission of this undertaking duly signed by engineer and employer at the time of submitting the case file.