



LIST OF DOCUMENTS FOR NEW/RENEWAL OF REGISTRATION OF FOREIGN FIRMS

	Documents to be Submitted along with duly filled Application Form in CAPITAL Letters	Tick (✓)	
		Yes	No
1.	Original Fee payment voucher; a. On-line MCB Bank account: 0685583041005497 (Branch code 0069) b. On-line HBL Bank account: 00427901578 603 (Branch code 0602) c. Foreign Currency account is in process. d. Payment through Demand Draft or Pay Order is not acceptable.		
2.	Company's brochure and completed works duly verified by Pakistani Embassy of relevant country		
3.	Financial Statement of Company		
4.	SECP Documents (Certificate of incorporation Article of Association , Memorandum of Association For, 29 Form A) if required		
5.	Copy of Passports of Owner/Shareholders/CEO		
6.	Authority letter of authorized person in Pakistan to deal with PEC		
7.	Documents for local / foreign engineers employed with the firm For Pakistani Engineers a) Undertaking of Employment of engineer on Stamp paper b) Copy of Computerized National Identity Card / Passport No. c) Copy of PEC Registration Card (Renewed) d) Detailed duly signed Curriculum vitae e) Copy of NTN of engineer, if applicable In case of existing engineer, following papers will be required:- i. Copy of valid PEC Renewal Card of Engineer(s). ii. Copy NTN of Engineer(s), if applicable. For Foreign Engineers a) Undertaking of Employment of engineers on Stamp paper b) Passport Copy of Engineers c) Valid Temporary licenses		
8.	Physical appearance of local / foreign engineers is mandatory		
9.	Organizational Chart of the firm showing chain of command duly signed by CEO / shareholder / partner.		

Note: Foreign firm will not be eligible to participate in bidding individually. Foreign firm shall enter into joint venture with Pakistani firm of appropriate category and submit to the employer before participating in bidding.



PAKISTAN ENGINEERING COUNCIL

Ataturk Avenue (East), Sector G-5/2, Islamabad
Help line: 111-111-732

PABX: 2829296, 2829311, 2829348, Fax: 2276224, 2870346
e-mail: info@pec.org.pk, URL: <http://www.pec.org.pk>

FOR OFFICE USE ONLY	
Application Tracking No.	_____
Receiving Date	_____

Application Form for New /Renewal of Registration as Foreign Firms
Applied for Category: _____ (FC-A, FC-B, FC-1, FO-A, FO-B and FO-1 Category only)

1- Name of the Foreign Firm: _____ Country of Origin : _____

2- Name of Authorized/ Nominated Person in Pakistan: _____

3- Passport No. of Authorized/ Nominated Person in Pakistan: _____

4- * Detail of Ownership:

Sr.	Name of Owner(s)	Passport No.	% age share

5- Mailing Address in Pakistan: _____

Tele: _____, Fax: _____, Mob: _____, e-mail: _____

6- Permanent Address (Home Country): _____

Tele: _____, Fax: _____, Mob: _____, e-mail: _____

7- *Detail of Foreign Engineers employed by the firm (attach undertaking, copy of Passport & Temporary Licences of all foreign engineers issued by PEC):

Sr.	Name	PEC /TL. No.	Passport No.	Designation	Employed Since
1					
2					
3					

8- *Detail of Pakistani Engineers employed by the firm (attach undertaking, copy of CNIC & Valid Renewal Card of all Engineers):

Sr.	Name	PEC Reg. No.	CNIC No.	Designation	Employed Since
1					
2					
3					

9- Code of Specialization Required _____

10- UNDERTAKING

It is hereby certified that the information given above is true and I/we take full responsibility for its correctness and accuracy to the best of my/our knowledge and belief and nothing has been concealed. This is further to certify that this application fulfils the entire requirements of PEC Bye-laws for licensing of constructors/operators and I/we fully understand the provisions of the PEC Bye-laws and agree to abide by them.

Company/Firm's Seal

Signature(s)

Name: _____

CEO/Authorized Representative: _____

Date: _____ CNIC No / Passport No.: _____

*Add separate sheet (if required)

**INSTRUCTIONS FOR FILLING IN APPLICATION FORM
FOR FOREIGN FIRMS**

1. Before filling in the application form, please see clause 7(2) of the Construction and Operation of Engineering Works Bye-laws, 1987.
2. The annual application fee for all Constructor/Operator category licence, Financial Limits and PCP's required for new/renewal of licence is mentioned below; the evidence of payment should accompany the application form.
3. Foreign firm will not be eligible to participate in bidding individually. Foreign firm shall have to enter into joint venture with Pakistani firm of appropriate category (FC-A, FC-B, FC-1, FO-A, FO-B and FO-1) and submit to the employer before participating in bidding.
4. Licence shall be issued on yearly basis which will have to be renewed after its expiry.
5. Foreign constructor or operator will employ minimum 70% Pakistani engineers of relevant discipline/field for the projects. The foreign firm must also apply for registration of foreign engineer who is brought into Pakistan and who performs any engineering work in Pakistan (please refer to section 12 of the Pakistan Engineering Council Act, 1976, in this connection).
6. A licensee shall inform the Council of any events taking place after grant of a licence to him or renewal thereof, which render him ineligible for continuation of licence in accordance with the clauses of aforesaid bye-laws. On receipt of such information, the Council may decide to reduce the category of licence or suspend or cancel the licence as it may deem fit.

Table-C

Financial limits, PCPs requirements & applicable fee for Foreign Constructors

Sr. #	Constructor Category	Limit of Construction Cost of Project (Million US \$)	Net Worth		Requirement for provisional licence		PCPs (at contract signing time)	Fee (US \$)
			Paid-up Capital (Million US \$)	Financial Soundness (Million US \$)	Min. No. of REs having Supervisory Licence	PCPs		
1	FC-A	No Limit	1.5	120	3	100	200	24,000
2	FC-B	Up to 40	1	75	2	60	120	12,000
3	FC-1	Up to 25	0.8	30	1	45	90	10,000

Note:

1. Foreign constructor will employ minimum **70%** Pakistani engineers and 30% of foreign engineers of relevant discipline/field and technical staff.
2. The company must qualify one of the two columns under Net Worth, Paid up Capital or Financial Soundness.
3. Initially provisional license will be issued for participation in the bidding with 50% of required PCPs and REs OF SUPERVISORY LICENCE with. After award of work standard license will be issued with completion of PCPs.
4. Penalties will be imposed maximum three times of fees or cancellation of license, if required PCPs are not provided at the time of execution of the contract.

Table-D**Financial limits, PCPs requirements & applicable fees for Foreign Operators**

Sr. #	Operator Category	Limit of Construction Cost of Project (Million US \$)	Net worth		Requirement for Provisional licence		PCPs (at contract signing time)	Fee (US \$)
			Paid-up Capital (Million US \$)	Financial Soundness (Million US \$)	Min. No. of REs having Supervisory Licence	PCPs		
1	FO-A	No Limit	1.5	120	3	100	200	24,000
2	FO-B	Up to 40	1	75	2	60	120	12,000
3	FO-1	Up to 25	0.8	30	1	45	90	10,000

Note:

1. Foreign constructor will employ minimum **70%** Pakistani engineers and 30% of foreign engineers of relevant discipline/field and technical staff.
2. The company must qualify one of the two columns under Net Worth, Paid up Capital or and Financial Soundness.
3. Initially provisional license will be issued for participation in with 50% of required PCPs and REs OF SUPERVISORY LICENCE with. After award of work standard license will be issued with completion of PCPs.
4. Penalties will be imposed maximum / three times of fees or cancellation of license, if required PCPs are not provided at the time of execution of the contract.

REGISTRATION CATEGORIES, CODE AND SPECIALIZATION OF CONSTRUCTOR/OPERATORS

CATEGORY	CODE	SPECIALIZATION	DESCRIPTION
CIVIL ENGINEERING CONSTRUCTION (CE)	CE01	Road and Pavements Drainage & Retaining Structure Signcraft Installation	Construction of road and road reinstatement, pavement, bus bays, open car parks and related works such as kerbs, footways. Installation of an integrated sign posting system for complexes, airports, shopping centres, etc. Also includes setting up of exhibition stands and road signs. Airports Taxiways, runways, aprons, aircraft parking bays, baggage handling system, track transit system, etc.
	CE02	Bridge Structures Piling	Construction of concrete, masonry, timber or steel bridges. Installation of all types of piling sheet piles, driven precast reinforced and prestressed concrete piles, bored cast in situ piles and timber piles etc.
	CE03	Marine Structures Dredging Underwater Works	Construction of marine structure such as jetties, ports, wharves, harbours, sea and river walls offshore construction works etc. Underwater construction works and maintenance of underwater construction works.
	CE04	Dams/Water Retaining Structures Irrigation & Flood Control Systems	Construction of water retaining structure such as dams, reservoirs, aqueducts, treatment plants, pipe laying works etc. Earth work/dredging in canal, river and offshore.
	CE05	Offshore Works	Offshore construction works including related works.
	CE06	Tunnelling and underpinning	Tunnelling and underpinning works.
	CE07	Railways Tracks	Installation of railway tracks, distressing of rails and tracks.
	CE08	Oil and Gas Pipe Lines	Installation, maintenance and repair of oil and gas pipelines.
	CE09	Sewerage Works Water Supply	Sewerage pipelines, disposal works, sewerage treatment works and allied works. Installation, maintenance and repair of water supply pipelines, pumping stations, tube wells, water treatment works etc.

	CE10	<p>General Civil Engineering Works</p> <p>Slope Protection System</p> <p>Concrete Repairs</p> <p>Soil Investigation and Stabilization</p> <p>Landscaping & Horticulture</p> <p>Reclamation Works and Waterproofing</p> <p>General Buildings and Maintenance</p>	<p>General civil engineering works, including earthworks, sub-soil drainage, etc.</p> <p>Slope protection works.</p> <p>Reinforcement of structures by way of pressure grouting, guniting, etc.</p> <p>Services include sampling, investigation and testing services to determine soil classifications, strength and composition. Also includes soil stabilization works such as micro piling, ground anchoring, sand drains and ground grouting.</p> <p>Provision of Landscaping services including tree planting, turfing, horticulture etc.</p> <p>Reclamation works. Water proofing of basement, roofs and walls.</p> <p>All types of repair/maintenance of civil engineering works. Construction related civil engineering works including allied electrical and mechanical works. Asphalt Road, P.C.C streets, pavements including culverts.</p>
	BC01	Prefabricated Buildings and Steel Framed Buildings and Industrial Plants	<p>Construction of buildings and industrial plants using prefabricated components and systems. Construction of steel framed buildings and industrial plants.</p> <p>Airports Terminal buildings, Satellite buildings, cargo terminals, air traffic control towers, contact piers, passenger loading bridges.</p>
	BC02	Restoration and Conservation	Building restoration and conservation.
	BC03	High Rise Buildings	
MECHANICAL ENGINEERING (ME)	ME01	HVAC	Installation, Commissioning maintenance and repairs of air conditioning, refrigeration, cold rooms and ventilation system.
	ME02	Fire Prevention and Protection System	Installation and maintenance of fire alarms, prevention and protection systems.
	ME03	Lifts and Escalators Compressor Generators	Installation, commissioning and maintenance of lifts, escalators, travel lators and conveyor systems.
	ME04	Building Automation System	Building automation, industrial and process control systems, include installation and maintenance of microprocessors or computer based building control systems and industrial process control systems.

	ME05	Workshop, Mill, Quarry System	Installation, commissioning and maintenance of workshop, mill and quarry systems such as cranes, hoist, crushing and screening plant, asphalt mixing plant, etc.
	ME06	Specialized Fabrication and Treatment Medical Equipment Kitchen and Laundry Equipment Heat Recovery System Pollution Control System Miscellaneous Mechanical Equipment Chiller for Power Generation Specialized Plant	<p>Erection, maintenance and repair of exhaust stocks, tanks, reactors, separators, filters, scrubbers, dehydrators, evaporators, pipings, furnaces, grit blasting and painting, hot and cold insulation, flare system, bearing and welding.</p> <p>Installation, commissioning and maintenance of medical equipment such as:</p> <ul style="list-style-type: none"> - Compressed air systems - Hot water installation - Sterilizer and autoclave - Medical gas installation - Hydrotherapy system - Dental chair - Mortuary refrigerator etc. <p>Installation, commissioning and maintenance of cooking and kitchen equipment, laundry equipment, etc.</p> <p>Installation, commissioning maintenance and repair of boiler plant, heat exchangers, absorption chillers, unfired pressure vessels and hot water systems, etc.</p> <p>Landfill technology, incinerator, oil separators.</p> <p>Installation, testing commission, maintenance and repair of mechanical based systems such as pumping installation, sewerage treatment plant installation, water treatment plant installation, rotary pumps, reciprocating pumps, centrifugal pumps and special purpose pumps, etc.</p> <p>Installation, maintenance and repair of gas turbine driven chiller, steam turbine driven chiller and centrifugal chiller.</p> <p>Erection, maintenance and repair of compressor station, metering station, onshore terminal station, co-generation plant, gas processing plant, petrochemical plant, oil refinery, aviation re-fuelling and de-fuelling system, petrol station, heating ventilation and air-conditioning.</p>
ELECTRICAL ENGINEERING (EE)	EE01	Sound System	Public address system, audiovisual system, conference system, intercom system and MAT.

	EE02	Security, Safety Surveillance System	Installation and maintenance of security, safety and surveillance systems (security, alarm, car park security control and card access control systems. CCTV, sensor/detection system, vibration monitoring system, gas protection system, platform alarm system, aircraft warning system, fire protection system and earthing and lighting protection.
	EE03	Building Automation System and Energy Generation System	Building Automation, industrial and process control system, included installation and maintenance of microprocessors or computer based building control systems and industrial process control systems, includes installation and maintenance of energy generation systems.
	EE04	Low Voltage Installation	General wiring and control system wiring works not exceeding 1 KV. Installation and maintenance of low tension overhead lines and underground cabling not exceeding 1KV. Also includes installation and maintenance of generating plant and equipment not exceeding 1 KV.
	EE05	High Voltage Installation	Installation and maintenance of high voltage equipment and underground cabling, high-tension overhead line including transmission tower exceeding 1kV. Also includes installation and maintenance of generator plant and equipment exceeding 1KV.
	EE06	Specialized Lighting System	Installation and maintenance of street lighting, stadium floodlighting, traffic lighting, airfield lighting, high mast lighting installation, laser system, stage lighting, special effect lighting, navigational aid, underwater lighting, platform lighting, petrochemical plant lighting, oil refinery plant lighting, etc.
ELECTRONICS ENGINEERING	EE07	Telecommunication Installation	Telephone cabling and internal ducting, radio based communication system, PABX, microwave system, multiplex and signalling troposcatter system, satellite system, radar surveillance system, data communication equipment, remote subscriber system, vessels and navigational specialized system, etc.
	EE08	External Telecommunication Works	Telecommunication cabling (underground/overhead), manholes, underground ducting/pipes.
	EE09	IT & Software Engg.	
	EE10	Miscellaneous Specialized	Installation, commissioning and maintenance of surgical/operating theatre table and lights, radiography equipment, radiotherapy equipment, nurse call system, electronic scoreboard, uninterruptible power supply (UPS) system, etc.
		Any other works*	Any work not covered in above categorization and description relevant to any engineering discipline.

*Provide herein code(s) (CE11, BC04, ME07, EE11) as applicable and define work.